

CINEMA RENTAL INFORMATION (2018)

Ark Lodge Cinemas

4816 Rainier Ave S. – In the heart of Columbia City

OUR CINEMAS:

House 1: Seats 200, 2nd floor venue (accessible only by stairs)

House 2: Seats 100, main floor

House 3: Seats 75, main floor

Prestige Room: Seats 40, 2nd floor venue (accessible only by stairs)

The Prestige Room is our intimate boutique cinema with comfy armchairs, a theatrical sized screen, and a charming atmosphere perfect for private parties and gatherings. Not available for children's parties or events.

TYPES OF EVENTS

Movie Party Packages

Children's Movie Party, Ages 6-12: A private afternoon movie screening in our 75 seat main floor cinema, with concessions included (see Food and Beverages below for details). Adult supervision required. \$15 per person. 20 person minimum.

Prestige Package: A private screening in our Prestige Room with concessions included (see Food and Beverages below for details). \$20 per person, 20 person minimum.

Public or Private Film Screenings

Public: A ticketed event with admission fees and promotion or advertising.

Private: Invite only events for a limited audience, friends, or family. Attendees are not charged for admission.

School Visit

School groups who would like to arrange a private field-trip screening or other educational event.

Other Events

Business Meetings, Presentations, Works-In-Progress Screenings, etc. Let us know what you have in mind and we'll try to make it work.

FILM CHOICES

There are three types of films to consider:

- **Repertory:** Films no longer screening in theatres that are available on home video. Let us know what film you would like to screen and we will work to negotiate film licensing fees and find a play copy for your event.
- **New Release:** A Current or Upcoming film. Titles are usually only available if they are already scheduled to screen at Ark Lodge on the date of your rental.
- **Filmmaker Screening:** Independent film screening arranged directly with the filmmaker (including yourself!)

FOOD AND BEVERAGES

Concessions Coupons

If you wish to pay for items from our concession stand for your guests, we are happy to provide Concessions Coupons.

- Coupons are \$2 each and redeemable at the concession stand for a regular sized popcorn, soda, or candy item.
- You will be charged at the end of the event only for the coupons that are redeemed.
- Coupons are only valid during the rental period.

Outside Food & Drink

You can bring in your own Food & Drink for a \$100 service and clean-up fee.

- Food needs to be simple carry-in items: Pizza, cupcakes, lunch bags, party platters, etc. Advance approval required for any outside food brought into the venue.
- Banquet table with tablecloth available for set up in the auditorium.
- We do not provide plates, cups, or utensils, but we have plenty of napkins and straws.
- Alcoholic beverages allowed only if the proper permits secured by the renter.

Movie Party Packages

Children's Movie Party & Prestige Package rentals includes three (3) Concessions Coupons per person

- Coupons are redeemable at the concession stand for a regular sized popcorn, soda, or candy item.
- Unredeemed Coupons will not be refunded or rebated for party package screenings, as they are included as part of the package ticket price.
- Coupons are only valid during the rental period.
- If you wish to bring in additional Food & Drink, it must be previously approved and may incur a \$50 cleaning fee. See Outside Food & Drink stipulations above.
- Alcoholic beverages are not allowed during children's parties.

PRICING

Rental fees vary depending on the date and scope of the event. Please fill out our online request form for a rental quote. Please allow 3-5 days for a response.

DEPOSITS / CANCELLATION

Full amount of room rental fee is required to hold reservation.

Refunds for cancellations are offered on the following timeline:

- 16+ days prior to the event: 100% refund
- 10-15 days prior: 50% refund
- Less than 10 days prior: No refund

Rental Request form link: <http://bit.ly/ArkLodgeRental>

Rentals contact email: rentals.arklodge@gmail.com

Ark Lodge Cinemas will not grant facility use for events that restrict admission to public events on the basis of race, color, national origin, sexual orientation, disability or gender. Ark Lodge Cinemas also reserves the right to deny facility use to any event which it considers dangerous, illegal or contrary to the our company's mission.